

A young boy with freckles is drinking water from a public fountain. Another child is looking on from the right. The background is a blurred outdoor setting with trees and a car.

Meter Guidance for SLP's

How to report on site connections and meters
Tagging – using and ordering

Trackers – each SLP has their own tracker

Target Connection Date Completed	PLOT Details	Meter to be installed By	Comm or Dom	Target (Month & Year)	Connection Date	House Number	Flat/Apartment Number (i.e. Flat 1)	Building Name (i.e. Crompton Court)	Street Name	Post Code	WFM Work Order	Functional Location	Meter Number	Current Reading	Date of Connection	Date of Meter Installation	Meter Location (Example: UKS, footpath_near window)
Yes	1 Purse LANE (Best Builder) SITE	SLO	Dom	05.04.2021		1		Farm house	Purse Lane	ABC 123	540000000258	82341214					
Yes	2 Purse LANE (Best Builder) SITE	SLO	Dom	05.04.2021		2		Stable	Purse Lane	ABC 123	540000000259	82341215					
Yes	3 Purse LANE (Best Builder) SITE	SLO	Dom	05.04.2021		3		Cottage	Purse Lane	ABC 123	540000000260	82341216					
No	1 Scarf STREET (MU Prime Builder) SITE	SLO	Dom		12.05.2021	10			Highscarf Road	ABB 345	540000000261	82341217	C21LU888953	0	12.05.2021	12.05.2021	CMR in kitchen
No	2 Scarf STREET (MU Prime Builder) SITE	SLO	Dom			12			Highscarf Road	ABB 345	540000000262	82341218					
Yes	3 Scarf STREET (MU Prime Builder) SITE	SLO	Dom	22.04.2021		14			Highscarf Road	ABB 345	540000000263	82341219					
Yes	24 Shoe ST (MU MULBERRY HOMES) SITE	UU	Dom	04.01.2021	11.05.2021	48			Shoe Horn Street	ADD 567	540000000264	82341220			11.05.2021		
Yes	25 Shoe ST (MU MULBERRY HOMES) SITE	UU	Dom	04.01.2021	11.05.2021	50			Shoe Horn Street	ADD 567	540000000265	82341221			11.05.2021		
Yes	18 Boot ST (MU MULBERRY HOMES) SITE	SLO	Com	29.04.2021	12.05.2021	52			Shoe Horn Street	ADD 567	540000000266	82341222	C12LU888900		12.05.2021	12.05.2021	CMR in kitchen

Meter Position I = Internal O = External	Meter Manufacturer (generally Sappel)	Meter Model	Dials (Generally 05)	Meter SIZE (Generally 15mm)	Retrieval Method (Generally Radio AMR)	Outcome Code	SLO Spider Reg/Wiaps ref & Name	Address ID	Leading Order	Site Agent Details	SLP Agreement Issued	Engineer Ref	New Payment Terms	TKG Audit
						102		5612012	540000000258	Kilroy 0792567890	25.01.2019	4100300001	Y	
						102		5612013	540000000259	Kilroy 0792567891	25.01.2019	4100300001	Y	
						102		5612019	540000000260	Kilroy 0792567892	25.01.2019	4100300001	Y	
I	Diehl	R400 Altair		015mm	AMR	102		5659125	540000000261	James 07824 5645323	25.09.2019	4100300111	N - EM	
						102		5670636	540000000262	James 07824 5645324	24.01.2020	4100300111	Y	
						102		4790208	540000000263	James 07824 5645325	18.08.2020	4100300111	Y	
								5528765	540000000264	Stuart 07708666666	16.10.2020	4100460124	Y	
								5528766	540000000265	Stuart 07708666666	16.10.2020	4100460124	Y	
I	Diehl	R400 Altair		015mm	AMR	102		5528767	540000000266	Stuart 07708666666	16.10.2020	4100460125	Y	

- Blue columns to be completed by UU, Green Columns to be completed by SLP
- Full clear information with dates that match your wiaps certificates
- Ensure meter serial numbers are correct format
- Returned weekly for larger SLP's this would be twice a week to Selflay@UUPLC.CO.UK unless you have been allocated a different mailbox*

Remember: every change on site i.e. to plot or postal address we need to be notified about to ensure the tracker is correct

Meter Location Policy

Meter installations on new build household premises will be required to be located either:

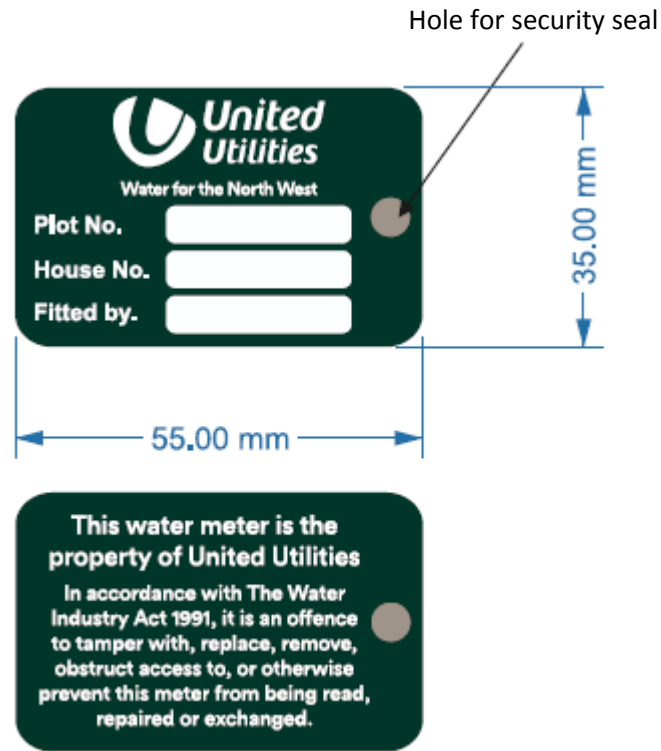
- Internally within the structure of the premises or individual unit (house, flat, apartment etc.);
- In a purpose built wall mounted meter box fixed on the structure of the property;
- In a purpose built in-wall meter box built into the structure of the property;
- In a purpose built plant room or meter housing area within the curtilage of the property (multi-occupancy premises).

All meter installations in the above locations will be AMR equipped and the final location remains as a choice for the Household Developer, there is no order of preference.

Only one water meter installation will be undertaken at each individual household premises.

Meters and Tags

Some great examples - Tagging supports the SLP if meters are report and then go missing on a site, and helps developers identify issues



Do not forget – no manifold, no external control box = no service connection.

Meters can ordered by emailing developerhandover@uuplc.co.uk, please give us at least 2 weeks notice for tags

Common Problems with Meter Installations

Non compliant boundary box



Internal meter install poor practice



Misreporting of meters carries a charge of £72 per meter

Charging Scheme 2021/22

Supply and install standard 15 – 20 mm manifold meter: **£103.00**

Supply and install standard 15mm – 20mm in-line meter: **£157.00**

Non-notification charge: **£72.00** per connection

Site visit charge: **£81.00**

Important Email Addresses

Ordering additional tags – Developerhandover@uuplc.co.uk

Tracker mailbox – Selflay@uuplc.co.uk

General enquiries - Developerserviceswater@uuplc.co.uk

Thank you