

Request for permission to work on a public sewer S106 (part 2 application form)



This form will be used to assess the competency of an appointed contractor to make a connection to the public sewer. You do not need to complete this form if making a connection to a private drain.

PLEASE COMPLETE ALL SECTIONS USING BLOCK CAPITALS AND BLACK INK. Failure to complete all relevant sections will result in your application being rejected.

When answering the yes/no questions please mark an 'x' in the appropriate box.

Once completed, please scan the form and return by email to **WastewaterDeveloperServices@uuplc.co.uk**

Alternatively you can post to **United Utilities Developer Services, Grasmere House, Second Floor, Lingley Mere Business Park, Lingley Green Avenue, Great Sankey, Warrington WA5 3LP.**

We aim to respond to enquiries within 10 working days from receipt of your completed application form.

Section 1 Site and contractor details	
1.1 The site Details of the site or premises to be connected/works will take place.	
Address of site (including postcode)	
Are the sewers subject to a S104 (Adoption) or S185 (Diversion) agreement?	☐ Yes ☐ No
If YES, please provide your UU reference number that relates to the scheme.	
Will your site be served by a NAV for water services?	☐ Yes ☐ No
1.2 The contractor Company who will carry out the connection works.	
Company name	
Contractor address (including postcode)	
Daytime telephone number (a mobile number is fine)	
Name of contact on site	
Email	
1.3 CDM	
Is the project notifiable under the CDM Regulations 2015?	☐ Yes ☐ No
If the project is notifiable under the CDM Regulations 2015, please complete the rest of this section.	
Are you the principal contractor? If NO, please provide the principal contractor details below.	☐ Yes ☐ No
Company name	
Daytime telephone number (a mobile number is fine)	
Name of contact for the project.	
Email	
1.4 The proposed work Type of connection to be made. A separate application to be made for each individual connection.	
☐ Junction connection ☐ New manhole construction ☐ Connection to an existing manhole ☐ Other (please specify)	

Section 2 Classification of space

Please find below a guide to identify the classification of the confined space and the activities which must be assessed prior to working on the public sewer.

All of United Utilities manholes, inspection chambers and sewer pipes are rated as Zone 2 under the 'Dangerous Substances and Explosive Atmospheres Regulations' (DSEAR)

All connections, whether low, medium or high risk, must be inspected by a United Utilities Technician.

YOU MUST NOT UNDERTAKE ANY WORK ON THE PUBLIC SEWER (REGARDLESS OF WHETHER THE WORK IS CONSIDERED TO BE LOW, MEDIUM OR HIGH RISK) WITHOUT APPROVAL FROM UNITED UTILITIES.

LOW RISK ENTRY	Criteria: Manhole/inspection chamber less than 1.5m deep. Junction connections within excavations less than 1.5m deep. Pipe diameter less than 300mm. Does not require the use of self-rescue BA. Adequate natural ventilation. No likely risk of flooding. Confined space entry only by qualified persons to comply with the 'The Confined Space Regulations 1997' with safe systems of work and emergency procedures.	☐ Complete Sections 3,4.2 and 6 only
MEDIUM RISK ENTRY	Criteria: Manhole depth greater than 1.5m, less than 7.0m with straight vertical access via fixed ladder or rungs. Excavation depth greater than 1.5m, less than 7m. Requires the use of self-rescue BA. Realistic risk of a specified hazard. Certification is required for every operative involved in the proposed work: SQA, City and Guilds or CABWI Level 2 Award in Working in Medium Risk Confined Spaces in the Water Industry (6150-02).	☐ Complete all Sections
HIGH RISK ENTRY	Criteria: Manhole depth greater than 3.0m with multiple stage landings or non-standard entry. Excavation depth greater than 7.0m. Requires a traverse within a sewer. There is a specified hazard to be encountered. Certification is required for every operative involved in the proposed work: SQA, City and Guilds or CABWI Level 2 Award in Working in High Risk Confined Spaces in the Water Industry (6150-03). Further information may be required following an initial assessment.	☐ Complete all Sections

Section 3: Supporting information

Please confirm you have included all supporting information in relation to your application	Confirm attached
Manhole details (drawing) as appropriate, including the method of connection onto the new and/or existing manholes (for low, medium and high risk connections).	☐ Yes ☐ No
Copies of all relevant confined space certification to SQA, City and Guilds / CABWI standard for Works Supervisor and all Operatives carrying out work (for medium and high risk sites).	☐ Yes ☐ No
Evidence of public liability insurance with a minimum £5m cover (for medium and high risk sites)	☐ Yes ☐ No

Section 4: Method statement - a separate form must be completed for each connection

4.1 Typical Hazards

Please use the tick boxes below to confirm that you have **detailed control measures for the specific risks outlined within your method statement.**

NB. This list is not exhaustive and it is the contractor's responsibility to ensure that a thorough risk assessment is carried out to identify all reasonably foreseeable risks and include adequate control measures in the method statement.

- ☐ Confined spaces ☐ Excavations and buried services ☐ Work equipment ☐ Hot works (*Potential to cause ignition*)
☐ Working with wastewater ☐ Working in an excavation ☐ Dealing with flow including changes in weather conditions

4.2 Description of site location and the works to be completed		
Please describe the works to be completed and the site location		
Planned date for work (<i>United Utilities require five working days notice to attend inspection</i>)		D D M M Y Y Y Y
4.3 Equipment		
Please provide a comprehensive list under the relevant headings of what equipment will be required to complete the proposed works to United Utilities asset	PPE	
	General tools/equipment	
	Confined space equipment	
	Plant/machinery	
4.4 People		
The works supervisor must understand that it is their responsibility to ensure that all persons employed on this project are adequately confined space entry trained to EU skills standard (City and Guilds or CABWI) and competent to perform their tasks in a safe and appropriate manner.		
		Confirm certificate attached
Name of works supervisor on site		☐ Yes
Provide details of all Operatives who will be involved in confined space works on United Utilities asset. If more than five Operatives, further details can be listed on a separate attachment.	Name of operatives	
		☐ Yes
		☐ Yes
		☐ Yes
		☐ Yes
		☐ Yes

4.5 Method statement

Please provide a comprehensive method statement for carrying out the proposed task including any safe systems of work and control measures.

Prior to starting any work on United Utilities asset, you must log-on to the sewer network and log-off respectively calling:

Tel: 01925 235858

4.6 Confined space entry plan

Please provide a site specific methodology for entering the confined space. Include any control measures.

4.7 Completing works

Name of person responsible for notifying United Utilities of any residual risks (even if to confirm there are none) and that the works are complete.

Contact telephone

Section 5 Emergency procedures

Name of person responsible for reporting any emergency situations or alerts to United Utilities	
Role	
Please provide details of emergency contacts both on and off site.	
Please provide the nearest hospital (with A&E facilities) details including the distance from the site	

Please confirm that you have considered the below actions as part of your emergency procedures in the event of the following:
NB. These actions are not exhaustive and should be considered as part of your confined space emergency procedures

Gas alerts If the gas alarm sounds, all entrants to evacuate the space immediately or no entry should be made. The space should be ventilated and gas checked after a minimum of 10 minutes. Works supervisor is to be informed if alarm sounds again.	☐
Operative collapse within a confined space (unknown reason) In the event of a collapsed operative, the top man is to assume a gas alert and summon emergency assistance then, if appropriate to do so, recover haul casualty from space with rescue equipment. The top man is reminded not to enter the confined space in any circumstances.	☐
Injury/illness Minor: Casualty to exit space if possible assisted by top man. Top man reminded not to enter confined space under any circumstances. Major: Top man to summon emergency services and if appropriate to do so, recover haul casualty from space with rescue equipment. Top man reminded not to enter confined space under any circumstances.	☐
In event of any of the above, United Utilities must be notified on 01925 235858 . Please tick to confirm that this will be integrated as part of your emergency procedure.	☐

Section 6 Declaration

Work involving confined spaces must only be carried out between 08:00 and 16:00 hours on normal working days. Work carried outside of these times must be agreed with United Utilities. Permission must be received before any work or entry is carried out on the public sewer network. For every access to the public sewer: Log-on before starting work each day and log-off upon completion of the work or at the end of the day by contacting United Utilities on 01925 235858. You will need the United Utilities reference number which is supplied on your approval notice. Caution: If you fail to log-off an emergency plan may be invoked by United Utilities which could involve the Emergency Services and/or United Utilities employees being called out.	Should this be the case, ALL charges incurred in implementing this procedure will be directed to the company or agent involved. Please contact the United Utilities Development Support Technician as early as possible to arrange your inspection of the works giving a minimum of five working days notice (contact details can be found on the approval notice). United Utilities retains the right to have any connections laid open for inspection should suitable notice not be given. Failure to comply with the above procedure could compromise future permission to carry out work on United Utilities sewer network. This form specifically relates to connections to the public sewer network and highlights the typical risks associated with this task. It is the contractor's responsibility to highlight and detail any other reasonably foreseeable risks and have appropriate control measures in place.
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Name (please print)		Signature	
Company		Date	D D M M Y Y Y Y



About us

United Utilities is the North West's water company. We keep the taps flowing and toilets flushing for seven million customers every day. From Crewe to Carlisle, we work hard behind the scenes to help your life flow smoothly.