

# Application for adoption of existing private sewers

## Section 102

This form should be used to offer existing private sewers for adoption by United Utilities under Section 102 of the Water Industry Act 1991.

Please complete this form and email it to [seweradoptions@uuplc.co.uk](mailto:seweradoptions@uuplc.co.uk) alternatively you can print the form, complete and send back to **United Utilities Developer Services, Second Floor, Grasmere House, Lingley Mere Business Park, Lingley Green Avenue, Great Sankey, Warrington, WA5 3LP.**

We aim to respond to enquiries within 10 working days from receipt of your completed **S102** application form.

If you need any help completing the form or sending large documents please call us on **0345 026 8989**.

Section 1: The applicant	
Name	
Company's name (if applicable)	
Address (including postcode)	
Daytime telephone number (a mobile number is fine)	
Email	
Section 2: All legal owners of the drainage system being offered for adoption (if there is more than one legal owner please provide the contact details on a separate sheet)	
Name	
Company's name (if applicable)	
Address (including postcode)	
Daytime telephone number (a mobile number is fine)	
Email	
Section 3: Site details	
Site address (including postcode)	
Year of construction (approx if not known)	
Have the sewers serving this site previously been offered to United Utilities for adoption?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes please provide the date or reference number:	
Are there any outfalls to river, stream or other watercourse?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, does the outfall have the appropriate discharge constants/permissions?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 4: Technical information <i>(the following information is required with your application form)</i>	Confirm attached
Plan at suitable scale to fit on an A3 sheet indicating grid reference, North point, road names and land marks, boundary of the site edged in green and if any easements are required then these should be indicated as a yellow strip.	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>2 copies of the existing layout plan at 1:500 scale indicating all existing drainage.  All drainage to have cover and invert levels to Ordnance Datum, pipe sizes, pipe material, gradients etc.  Sewers should be coloured as follows: foul – brown, surface water – blue, combined – red, boundary of the site – green and easements - yellow.  The value of the Ordnance Bench Mark should also be noted on this plan.  If discharging to a watercourse then the top water level of the watercourse should be noted on the plan.  If there is a rising main this should be indicated on the drainage plan.  The title block should include scale and paper size.</p>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Proof of ownership of pipes for adoption	Yes <input type="checkbox"/> No <input type="checkbox"/>
Section 5: If after initial assessment, we progress the adoption of private sewers, we will require the following information. This does not need to be sent until requested by a Developer Engineer.	
<p>If surface water drainage is being offered for adoption we require hydraulic calculations from a digital modelling software package.  Surface water simulations to be provided for the 1:2 year storm which should not indicate surcharging and 15, 30 and 60 minute simulations for the 1:30 year storm which should not indicate any flooding  1 copy of the MDX file on disc  1 copy of the drainage area plan  1 copy of the foul water design</p>	
Manufacturers details and specifications for any flow control devices. The minimum acceptable orifice size is 100mm.	
CCTV survey and report of the pipes proposed for adoption.	
Appropriate land drainage consents or permissions (Environment Agency and/or Local Authority) for surface water pipes that discharge to watercourse.	
<p>1 hard copy and 2 copies on disc of the CDM Health and Safety file if the site was constructed after 31st march 1994.  File should include 1 copy of the as built plan, existing services plans, ground condition information, information on any flow controls fitted within any of the existing manholes and any information relating to bespoke manholes constructed on site.</p>	
If offering a pumping station for adoption please include the following:	
As built pumping station drawings	
Pumping station operating and maintenance manuals, 2 hard copies, 3 on disc	
Discharge consent in case of emergency overflows	
Pumping station land transfer plan (max size A3, to a suitable scale e.g. 1:500 or 1:1250) showing location of pumping station including compound edged in red and any access required	

## Section 6: Payment details (See our charges web page for full details)

An application fee of £459 is payable at the time of application, further information on our charges is available on our website.

How would you like to pay the application fee?	<input type="checkbox"/> <b>Cheque</b> – please make payable to United Utilities and enclose with your application.
	<input type="checkbox"/> <b>BACS</b> – when we receive your application we will contact you with our BACS details and a reference number. <i>If you already have our BACS details, please do not pay before you're received the reference number for this application.</i>

## Declaration: Section 102 Application for adoptions of existing private sewers

By signing this Application I/we confirm that: -

I/we understand that this Application constitutes an application under Sections 102 of the Water Industry Act 1991

I/we confirm that I/we have read understood and completed the application form annexed to this Application and enclose the required information as per the checklist.

I/we confirm that the information provided is accurate and complete to the best of my/our knowledge and understand that failure to provide any of the information required under the application form or checklist may result in the assessment of the submission being delayed.

I/we understand that if United Utilities Water Limited determines that the Application is incomplete or unsatisfactory I/we will be notified in writing and provided with a list of the missing or incomplete information.

I/we understand that United Utilities can charge for additional time spent carrying out assessments of submissions which are incomplete or unsatisfactory.

I/we understand that in making this application I/we agree to pay the application fee as set out in section 6 and an inspection fee which will be 2.5% of estimated construction cost based on United Utilities contract rate.

I/we confirm that all statutory requirements including, without limitation, the Water Industry Act 1991, the CDM Regulations 2015 and any health and safety legislation will be met.

If signing on behalf of a Company I confirm that I am a duly authorised representative of the Company and can bind the Company accordingly.

Name	
Signature	
Company	
Date	

### About us

United Utilities is the North West's water company. We keep the taps flowing and toilets flushing for seven million customers every day. From Crewe to Carlisle, we work hard behind the scenes to help your life flow smoothly.