

# Water main diversion application

Please complete this form if there is an existing water main on your site that you would like us to move.

You can fill in this form on your computer or tablet, just save a copy, complete it, and email it to [WaterMains@uuplc.co.uk](mailto:WaterMains@uuplc.co.uk). Alternatively you can print the form and post it to us, the address is at the end of the form.

All fields are required unless otherwise stated. Please note incomplete information may cause delays to your application. When answering the yes/no questions please tick in the appropriate box. Please keep a copy of the completed application for your records.

If you need help completing this form call us on **0345 072 6067** and we'll be happy to help you.

Section 1: Applicant details		
1a: Owner and/or contractor		
	Owner This is the person who owns the land/property	Contractor (if applicable) This is the person working on behalf of the owner
Name		
Job title (if applicable)		
Company name (if applicable)		
Address (including postcode)		
Telephone number		
Email address		
For contractors please let us know what type of contractor you are.		<input type="checkbox"/> Agent <input type="checkbox"/> Consultant <input type="checkbox"/> Builder <input type="checkbox"/> Other (please state)
Who will be the main point of contact?		
This is who we'll contact with any questions about the work.		
Who will be responsible for payment of the application fee?		
This is who we'll contact for payment if you're paying by credit card or BACS, and who we'll send the invoice to.		
1b: Other contacts		
Is there anyone else you might want us to speak to about your application? Please provide details below.		<input type="checkbox"/> Yes <input type="checkbox"/> No
Name, job title (if applicable) and address including postcode		
Telephone number		
Email address		
Section 2: Development details and location of work		
Site name		
Address (including nearest postcode)		
Please provide as much of the site address that is available, it must contain at least road name, town/city, and county.		
Grid reference (if known)		
The grid reference is a 12 digit grid reference split into two 6 digit numbers (X and Y).		
If you have made any previous enquiries or applications that are linked to this site please provide the reference numbers.		

**2a: Supporting information – please provide the information requested below to help us process your application – please confirm the information provided in section 6.**

- A plan showing the exact location of the site – this should clearly identify the site and the surrounding area.
- A site plan or construction drawing showing the proposed scheme – please provide electronic copies of the plans in an AutoCAD format 2018 or earlier version (we're unable to open files saved in versions later than 2018).
- If you are changing ground levels where there is a United Utilities water main(s) located please provide details of the depths of construction.
- Trial hole results if you are changing ground levels (required for formal quote only).
- A copy of any site investigation report carried out on the land (required for formal quotes only).

**2b: land ownership**

Are you the land owner?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, is the area proposed for adoption by the Highways Authority?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the land where the water main is located public or private?	<input type="checkbox"/> Public	<input type="checkbox"/> Private
Do you have permission to access and work on the land?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you consulted all relevant parties of any potential archaeological and environmental issues with the land?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the land where the water main is located a brownfield site?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please complete a 'Risk assessment for water pipes' form which is available on our website <a href="http://unitedutilities.com/builders-developers">unitedutilities.com/builders-developers</a>		

Please note that seeking permission to access and excavate the land once the application has been made will delay the process.

Please give details of any third party land owners

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**Section 3: Details of asset(s) to be diverted**

Please provide details of the type of water main asset(s) to be diverted, the location, and the reason for the diversion.

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**Timescales for programme of work**

Start date		Predicted end date	
When the work is complete, will there be any change to the current ground level? If yes, please specify how much this will change by (in mm).			
What will be the maximum weight of any vehicle/machinery crossing the water main during and after construction?			

**Section 4: Construction details**

What work would you like United Utilities to carry out on the water mains diversion?	All water main diversion work including excavation and backfilling	<input type="checkbox"/>
	Water main diversion work only (developer to excavate and backfill)	<input type="checkbox"/>

If you intend to carry out the excavation and backfilling work, you will need to complete an 'Excavation option agreement' which is available on our website [unitedutilities.com/builders-developers](http://unitedutilities.com/builders-developers)

**Traffic management**

Will United Utilities be working under your traffic management arrangements?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please note we will base our quote on details provided in this form. Any changes in arrangements may result in additional charges and may delay the work.		

## Section 5: Application type and payment details

Please select from one of the following

Description	
Water main diversion OR	<input type="checkbox"/>
Is this a water main diversion as part of major highway improvements scheme under the New Roads and Street Works Act (NRSWA)	<input type="checkbox"/>
Type	<input type="checkbox"/> Estimate (C3) <input type="checkbox"/> Formal Quote (C4)
There is a fee payable for a formal quote, which is <b>£379.20</b> (incl VAT), further information is available on our website <a href="http://unitedutilities.com/charges-scheme">unitedutilities.com/charges-scheme</a> . If you are still at the design stage of your development we can provide a free estimate.	
If applying for a formal quote, how would you like to pay the application fee?	<input type="checkbox"/> <b>Credit/debit card</b> – when we receive your application we'll contact you within three working days, on the number provided above, to take payment over the phone.
	<input type="checkbox"/> <b>BACS</b> – when we receive your application we'll contact you within three working days with our BACS details and a reference number. <b>If you already have our BACS details, please do not pay before you're received the reference number for this application.</b>
	<input type="checkbox"/> <b>Cheque</b> – please make payable to United Utilities and enclose with your application.

## Section 6: Document checklist

To make sure your application is processed quickly, please ensure that you have completed all of the questions on the application form and use the checklist below to show any supporting documents you have included with your application. Please note that incomplete submissions can delay your application.

	Provided
<b>Requested in section 2</b> <ul style="list-style-type: none"> <li>• Site location plan</li> <li>• Site layout plan or construction drawing</li> <li>• Electronic copies of plans</li> <li>• Details of construction depths and location of water mains</li> <li>• Trial hole results</li> <li>• Copy of site investigation report</li> <li>• Copy of risk assessment for water pipes form</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Requested in section 4</b> <ul style="list-style-type: none"> <li>• Completed excavation option agreement</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Requested in section 5</b> <ul style="list-style-type: none"> <li>• If you're paying by cheque, is it included with your application?</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

## Section 7: Declaration

By submitting this form, I confirm that:

- I wish to apply for a water main diversion under section 158 and section 185 of the Water Industry Act 1991.
- I understand I have applied for a water mains diversion at the location stated in section 2.
- I have provided all the information requested, including supporting documents to the best of my knowledge.
- If I've requested a formal quote I agree to pay the application fee based on the current charges.

Signature		Print name	
Company (if applicable)		Date	

If you are completing your form electronically, please type your name in the signature box.

Email your completed application form to [WaterMains@uuplc.co.uk](mailto:WaterMains@uuplc.co.uk) or post to United Utilities Developer Services, 2nd floor Grasmere House, Lingley Mere Business Park, Lingley Green Avenue, Great Sankey, Warrington WA5 3LP.



### About us

United Utilities is the North West's water company. We keep the taps flowing and toilets flushing for seven million customers every day. From Crewe to Carlisle, we work hard behind the scenes to help your life flow smoothly.